

CapitolRiver Council Meeting Agenda

Jan. 16, 2018, 5:00-6:30 p.m. Board of Directors Meeting

Location: 180 East 5th Street, Skyway Level Conference Room B

- I. Chair Tiffany Brace: Call to order / overview of rules of procedure and code of conduct 5:00-5:05 pm
- II. Introductions / Question of the Day – What is one thing that you would like to learn about? (Ideally, related to nonprofit leadership or CRC roles / activities) 5:05-5:10 pm
- III. Motion to adopt agenda 5:10-5:11 pm
- IV. Motion to approve Dec. 5 Board Meeting Minutes 5:11-5:12 pm
- V. Neighborhood Honor Roll – Congratulations to honorees, and invitation to Jan. 25 event 5:12-5:15 pm
- VI. Board Meeting Snacks / Beverages (signup sheet will be available to take turns bringing food and / or beverages to share) 5:15-5:20 pm
- VII. CRC Work Plan and Goals 5:20-5:45 pm
 - Review 2017-18 Work Plan / Status
 - 2019-2020 Calendar w/ Major Activities – What would you like to add?
 - Board Member / Staff Training – What topics would you like to include?
 - Next steps / Follow-up for committees and February CRC board meeting
- VIII. Treasurer’s Report 5:45-6:10 pm
 - Monthly Financial Statements
 - 2019 CRC Draft Budget
 - Reporting on 2018-2019 grants received
 - Cancellation of \$2,820 payment to Lowertown Future Fund (Lowertown Vacant Parcel Water)
- IX. Committee Information and Action Items 6:10-6:20 pm
 - Skyway Governance Advisory Committee – appointed members (made by CRC officers, no board action is needed)
 - Other committee information / action TBD
- X. Other Board Member Updates or Future Agenda Item Requests 6:20-6:25 pm
- XI. Staff updates 6:25-6:30 pm
- XII. Adjournment 6:30 pm

CRC MISSION

CapitolRiver Council, an official advisory group to the City Council, represents and works in partnership with all District 17 stakeholders to act on urban planning and community building efforts as part of a shared vision to support sustainable, safe, healthy, and vibrant neighborhoods.

Upcoming CRC Meeting Schedule / Location

Jan. 24, 9 am – Skyway Governance Advisory Committee	180 East 5th, Conference Room B
Feb. 7, 5 pm – Public Realm Committee (tentative)	180 East 5th, Conference Room B
Feb. 12, 8 am – Development Review Committee	180 East 5th, Conference Room B
Feb. 20, 5 pm – CRC Board of Directors Meeting	The M, 1st Floor of Pioneer-Endicott (tentative)

CapitolRiver Council Rules of Procedure

Welcome to our meeting! When we make decisions as a group, we want all board members to have the opportunity to participate in the discussion. The following rules enable us to move through our agenda efficiently, while giving people with different opinions the opportunity to participate in the discussion. When we invite guests to participate, we ask that you also agree to the following:

- Turn off or silence cell phones.
- Wait to be recognized by the board chair before speaking.
- Only one person speaks at a time.
- Unless otherwise specified in CRC Bylaws or policy, board action requires:
 - A motion by a board member, seconded by another board member (except that a motion by a committee does not need to be seconded).
 - Discussion by board members.
 - Discussion by the public at the discretion of the chair.
 - A majority of board members must vote in favor of the motion.
 - If a board member proposes one or more changes to a motion, the board must first vote on the proposed change(s) and then vote on the motion.
 - If a board member makes a motion to end the debate on an agenda item and call the previous question, and if it is seconded by another board member, the board must vote on that motion without debate, and if a majority of board members vote in favor of the motion to call the previous question, the board must vote on the motion that was being debated.
- Avoid making personal attacks or using disrespectful or offensive language.
- Keep comments brief – please stay within the allotted time on the agenda for committee updates and other agenda items, and keep other questions and comments to 1 minute.
- Keep comments to the agenda item that is being discussed.
- When you have given your opinion or asked a question, allow others time to give their opinion or ask a question before speaking again.